



Minutes of the Board of Trustees Meeting

Tuesday, September 30, 2025

Attendees

Executive Board:	FFO Liaisons:	Committees:
<input checked="" type="checkbox"/> Amy Morales Baum, President	<input type="checkbox"/> Jacqui Clayton-Chinnock, CVES	<input type="checkbox"/> Tanya Buffalo, TOY
<input checked="" type="checkbox"/> Patrycja Lenkin, VP	<input checked="" type="checkbox"/> Jocelin Olivier, CFHS	<input checked="" type="checkbox"/> Marissa Baretich, Tapas Chair
<input checked="" type="checkbox"/> Taylor Rascher, Treasurer	<input type="checkbox"/> <i>OPEN as of 9/2/25, ECMS</i>	<input checked="" type="checkbox"/> Kelly Trubett, Giving Chair
<input checked="" type="checkbox"/> Joyce Su, Secretary	<input checked="" type="checkbox"/> Juhie Parnami, MZES FFO	<input checked="" type="checkbox"/> Johanne Ives, Business Partners
	<input checked="" type="checkbox"/> Aditi Gupta, OGMS FFO	<input checked="" type="checkbox"/> Shelly Goode-Burgoyne, Print Media
Ex-Officio District Representatives	<input checked="" type="checkbox"/> Traci Smith Seidel, SDES	<input type="checkbox"/> Tania Brasfield, Email
<input checked="" type="checkbox"/> Dr. Bartlett, Superintendent	<input checked="" type="checkbox"/> Caroline Wesnitzer, VVELC	<input checked="" type="checkbox"/> Randi Levin, Social co-chair
<input type="checkbox"/> Julie Farbarik	<input checked="" type="checkbox"/> Bridget Montoya, VV FFO (<i>new as of 9/2/25</i>)	<input checked="" type="checkbox"/> Camille Rivera, Social Media co-chair
<input checked="" type="checkbox"/> Carole Siegler	<input checked="" type="checkbox"/> Kris Nicholson – CRM candidate, parent of CFHS Jr.	<input type="checkbox"/> <i>OPEN as of 9/2/25 ~ CRM (Donor Prefect)</i>
<input checked="" type="checkbox"/> Leah Glashow Mandel, Director of Professional Learning		<input checked="" type="checkbox"/> Amy Corrales, Bookkeeper

I. **Call to Order** at 5:15 PM PST by President. Quorum confirmed with 10 members present.

i. **Overview**

The CFSD Foundation Board Meeting covered several key points: the introduction of Bridget Montoya as a new FFO liaison, a district report including the proposed phase-out of the elementary Chinese program, updates on the Tapas for Teachers event, financial updates including a \$10,000 deposit for a \$500 bonus from Vantage West, and discussions on business sponsorships and silent auction items.

II. **Meeting Minutes**

[02Sep2025 Meeting Minutes](#) - Meeting opened with approval of 02-Sep-2025 meeting minutes, motion by Aditi, seconded by Camille.

III. District Report - [District Superintendent's Report](#)

- Denise Bartlett outlines the district's performance goals, focusing on student achievement, staff retention, school climate, and community engagement.
- Bartlett announces the proposed phase-out of the elementary Chinese program due to declining enrollment and changes in the program model. The mandarin program will continue at the middle school and high school levels.
- Bartlett highlights the district's achievements, including national merit semi-finalists, commended students, and various awards and recognitions.

IV. New Business

- The board approved Bridget Montoya as the FFO liaison for Ventana Vista, last month. Bridget expressed her eagerness to serve and her dual perspective as both a parent and a teacher.
- Kris Nicholson is being considered for the CRM manager position.

V. Reports and Updates

a) Tapas for Teachers Updates Marissa Baretich Committee Chair

- Marissa Baretich provides an update on the Tapas for Teachers event, noting strong ticket sales and business sponsorships.
- The event has raised \$5,568 so far, with 39 tickets sold and 62 attendees accounted for.
- Marissa emphasizes the importance of collecting silent auction items and organizing them for the event.
- The event will feature a 50/50 raffle, and attendees are encouraged to bring their children to the babysitting area.

b) Financial Report Taylor Rascher Treasurer

- i. Bank
- ii. [Draft 25-26 Budget](#)
- iii. June 2025 [Standard Balance Sheet](#)
- iv. [24-25 Variance Report](#)
- v. Endowment Committee Update

- Taylor Rascher provides an update on the financial status, noting strong sponsorship revenue and progress towards fundraising goals.
- Taylor mentions the upcoming meeting with Vantage West to open a new account and the potential to earn up to \$500 through qualifying transactions.
- The board discusses the benefits of the new QuickBooks platform for financial management and reporting.
- Taylor and Amy are appreciated for their diligence in managing the finances and emphasize the importance of business sponsorships for future events.

c. Endowment Committee and Grant Opportunities

- Expanded efforts on the Educational Excellence Fund.
- Board encouraged to propose new grant opportunities, especially in literacy and fine arts.

d. Business Partners and Giving Campaign

- Recognition of current business partners and encouragement for finding new sponsors.

e. Campaign Updates Kelly Trubett Giving Chair

- Update on giving campaign and sponsorship strategies, emphasizing the importance of community support.
 - The board discusses strategies for increasing business sponsorships and silent auction items to support future events.
- c) FFO Liaison Updates by respective FFO school representatives
- d) President's Updates - [Report](#) Amy Morales-Baum President
- The meeting concludes with a focus on the importance of community engagement and collaboration to achieve the foundation's goals.

VI. Announcements

- Next meeting: November 03, 2025, at new time of 5:15 PM at different location (TBD).

VII. Meeting Adjournment at 6:30 PM PST

VIII. Action items:

New Action Items:

Responsible	Action Item Description	Status	Date Completed
Board	Send the link to the Google Form for silent auction donations.	Open	
Board	Collect and organize silent auction items by prep meeting.	In Progress	
Social Media Team	Share updated silent auction items on social media.	Planned	
Event Team	Identify first 50 Tapas ticket buyers for 50/50 raffle.	Open	
Event Team	Finalize setup plan and volunteer arrival time.	Planned	
Board	Promote Manzanita childcare option for Tapas event.	In Progress	

Previous Action Items:

Responsible	Action Item Description	Status	Date Completed
Amy Morales Baum	Find someone to fill the Esperero treasurer/liaison role. Find someone to fill the Canyon View liaison role. Reach out to Leah to get more details on the Great Beginnings program to share with potential donors		
Joyce Su	Send out conflict of interest and acknowledgement of receipt forms for everyone to sign.		
Donor/Partners	Explore options for the foundation to help fund the additional learning support specialist position.		
Johanne Ives	Follow up with potential business partners who haven't declined but haven't confirmed	On-going	